

Turnitin Faculty Resource

For Internal Use Only

Purpose: To assist faculty in reading, evaluating, and downloading Turnitin Similarity reports.

Audience: Full-time and associate faculty and staff who have access to Turnitin Similarity reports.

Importance of Faculty Running Turnitin

Q: Why should I run my students' work through Turnitin?

A: Running students' work through Turnitin has the following benefits:

- It puts the assignment in the repository for future reports and comparisons
- It can help identify areas of concern, especially in terms of proper citation
- It can be used as a guide for determining whether a teachable moment is applicable
- It helps identify academic integrity violations earlier

Q: What does the Similarity Index mean?

A: The Similarity Index is the percentage of material in a submission that matches outside sources (such as internet sources, publications, or student papers) as well as internal, previously submitted assignments. Please note that the Similarity Index should not be used as confirmation of plagiarism; faculty need to review the Turnitin report in its entirety before making a determination.

Q: What is the UAGC similarity threshold?

A: UAGC does not have a threshold for similarity in a Turnitin report. We expect that faculty review each report to determine if the concerns in the assignment warrant a referral to the University. That said, if faculty have their own threshold for similarity in an assignment, it should be clearly stated in the course and faculty take into consideration that items such as references, assignment directions, previous submissions in the same course, and insignificant matches should not be labeled as plagiarism. Faculty members should always have the following excluded in the similarity report settings: bibliography, quotes, and small matches less than 8 words.

Waypoint vs. Turnitin

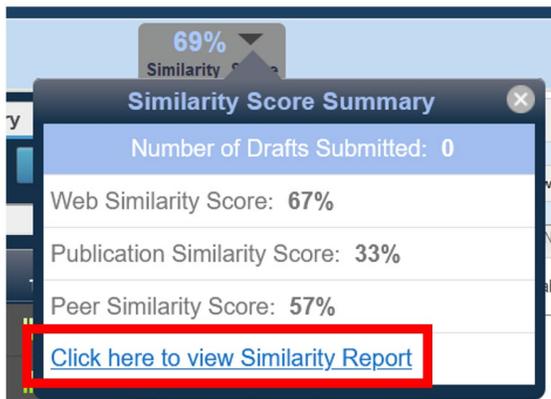
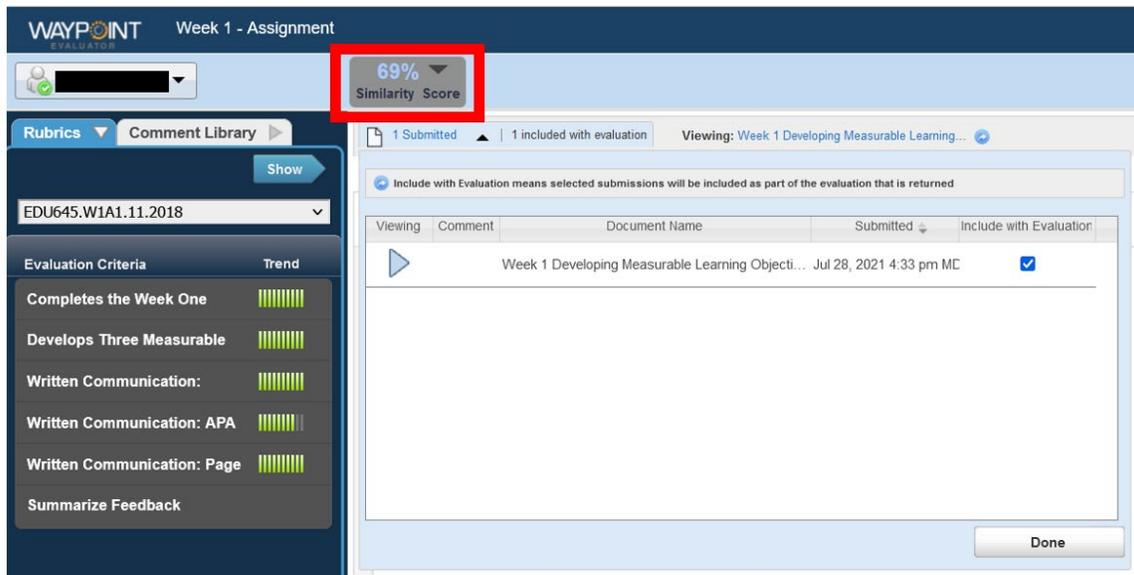
Waypoint is a university-supported product where students upload their assignments for review. It is connected to Turnitin (a 3rd party site), allowing students and faculty to run similarity reports. On the home screen of the Waypoint, faculty can run all submissions through Turnitin at once rather than generating individual reports. Faculty will receive an email notification in their faculty email when the Turnitin reports are available. Faculty can also access Turnitin directly to run similarity reports for discussion board posts. Please review the CETL Resource [Accessing Turnitin Without Waypoint](#).



Turnitin is a tool that compares student work against previous submissions, websites, journals, and anything else in the system's repository. The similarity score provided does not necessarily indicate that plagiarism exists; it is a tool to help us identify originality issues in student work.

Pulling the Report

After clicking on the assignment in Waypoint, a preview of an individual student assignment appears on the instructor's evaluation page in Waypoint. From this screen, click on the arrow alongside the similarity score to open the TII report. Ensure that the correct assignment submission is checked if the student submitted more than one assignment to Waypoint. Additionally, if the student has submitted more than once to Waypoint, the most recent match is likely to show a higher similarity match as both submissions have been run through Turnitin and the most recent match is showing similarities to the earlier submission(s).



Match Groups vs. Sources

You can view similarity matches in two different formats: the "Match Groups" and the "Sources." We recommend viewing similarity reports in the Sources view as opposed to the Match Groups view. While the Match Groups view incorporates suggestions for matching items that may be uncited or unquoted, some of these recommendations do not align with the views of the Academic Integrity department and should be reviewed individually to determine if they are indeed uncited or unquoted matches.

The “Sources” view gives you a breakdown of all the top matches found on the assignment, ordered by highest similarity to lowest. To view these individual “Sources,” simply click on the source itself. This will open a box underneath the source that allows you to visit the hyperlink of that source, or view the full source of the match. You can also see if the match comes from multiple sources, but toggling on the “Show overlapping sources” bar in this view.

74% Overall Similarity Filters

1 Exclusion →

Submitted works

Match Groups Sources

Bridgepoint Education on 2019-04-30 4%

Show overlapping sources

1 text block 45 matched words

1 of 1 45 words

re for the viewing pleasure of the movie? There s stories and plots, twists and grabs that make a genre what it is. These specific elements are what make a movie special. One of these things is the genre theory. It is defined as “a collective term used to describe theoretical approaches that are concerned with how similar situations generate typified responses called genres, which serve as a platform for both creating an understanding based on shared expectations and also shaping the social context (Harding, 2018, para 1).” They say that movie genres are something that movies have in common to make them one and the same. Looking at the movie Schindler s List, written by Thomas Keneally and

[View Full Source Text](#)

Sources Overview

In the “Sources” panel, all of the sources found are displayed and sorted by highest percentage match. Clicking on any source will send you to the first matching portion from that source within the assignment, revealing the number of times a particular source has matched in the paper as well as displaying the link to the match and full source from that match. To view the full source from a match, simply click on the match on the right side and then click “View Full Source” at the bottom.

Filters & Settings, Excluding Sources

You can exclude sources in the source list by simply clicking on the match and then clicking “Exclude Match” or by selecting the exclude icon in the top right side of the match. Quotes, small matches less than 8 words, and bibliography items are commonly excluded. You may wish to include or edit these items and others by clicking “Filters” in the top right, and unchecking the box for which item you’d like to include.

Please note that clicking the “exclude match” button, this will recalculate the similarity score. You can always include these items after excluding them by clicking on the excluded sources at the top and reintegrating them into the report.

74% Overall Similarity Filters

1 Exclusion →

Match Groups Sources

Show overlapping sources

1 Internet

postpace.io 14%

1 text block 155 matched words

Identifying the Details of the Submission

If the matches from an assignment mainly originate from one source, it is vital to view the details the source itself to see if the student is reusing previously submitted academic work. Once the assignment in question is located on the match breakdown, click on the source itself and then click “View Full Source Text” on the bottom. You may then view the full source of the match to see if it is the same student who submitted the work. Once you are finished viewing the full source, simply click “Done” in the bottom right corner to return to the Sources page. Clicking on the Information icon (the lower case i in a circle) will provide information regarding who has previously submitted the work to Turnitin rather than the metadata of the document itself.

Full Source Text

6 Submitted works

⊘

Bridgepoint Education on 2019-04-30 4%

☰ 1 text block ⓘ

< 1 of 1 >

elements are what make a movie special. One of these things is the genre theory. It is defined as “a collective term used to describe theoretical approaches that are concerned with how similar situations generate typified responses called genres, which serve as a platform for both creating an understanding based on shared expectations and also shaping the social context” (Harding, 2018,

Viewing the full text of an external source

For matches found on the web, a hyperlink to the source appears after clicking on the source itself. To view the entire webpage, you can click on the hyperlink that appears or click “View Full Source” at the bottom of the page.

1 Internet

postpace.io 14%

☰ 1 text block 🗨️ 155 matched words

< 1 of 1 > 155 words

<https://postpace.io/blog/how-jordan-peelee-redefines-horror-genre-get-out-film-analysis/>

unkn Place or Dean and Missy reveal their true intentions when we look through the potential danger in a black citizen s life. Police Asking For Chris's ID Just Because he Is African-American Another strange thing that Peele put in the movie is the way people around the Armitage family think of Chris. When Armitage s wealthy friends show up for a garden party and Chris and Rose are out for a walk, we glimpse the partygoers playing a game of “bingo” that slowly reveals itself to be a kind of auction where they seem to be placing bids on Chris. So what we learn from a movie like Get Out is that if you want to experience fear, you don t have to live in a world like The Nun where there are supernatural creatures who hunt people, but instead, all you have to do is to see the world from the perspective of another race. And this is how the horror genre has turned from jump scars to thoughtful scars in which the scary antagonist can also seem very natural and human in the form of society. Haunted Chris Get Started with Postpace.io Start out for free with

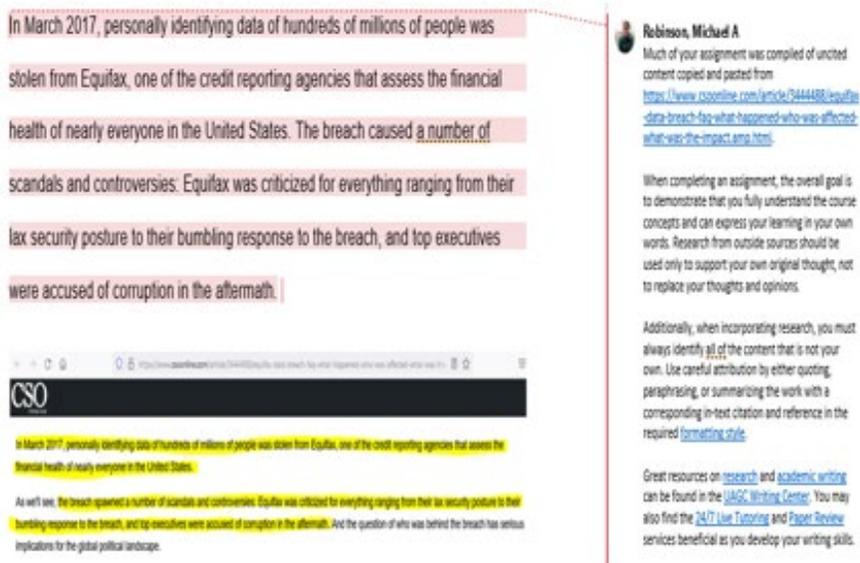
View Full Source Text

Downloading the report

Once you have made any necessary exclusions or setting adjustments to the report, you can download a copy of the report by clicking the “Download” icon in the upper right, and then clicking “Download Similarity Report.” The system will generate a PDF copy of the report for you to save on your computer.

How the Academic Integrity Team Utilizes Turnitin during Assignment Reviews

Once the Academic Integrity team receives an Incident Report of Academic Dishonest, the investigation typically begins with reviewing the Turnitin report. After determining what type of match the material was, the Academic Outreach Specialist highlights the text within the assignment evaluation, takes a screenshot of the matching material from its source, and inserts an in-text comment explaining the issue and offering tools and support for the student to improve in this area. In general, the evaluation will include three to five screenshots and comments within one assignment review.



In March 2017, personally identifying data of hundreds of millions of people was stolen from Equifax, one of the credit reporting agencies that assess the financial health of nearly everyone in the United States. The breach caused a number of scandals and controversies: Equifax was criticized for everything ranging from their lax security posture to their bumbling response to the breach, and top executives were accused of corruption in the aftermath.

Robinson, Michael A
Much of your assignment was compiled of un cited content copied and pasted from <https://www.csoonline.com/article/3444488/eqifax-data-breach-fig-what-happened-who-was-affected-what-was-the-impact.aspx.html>.

When completing an assignment, the overall goal is to demonstrate that you fully understand the course concepts and can express your learning in your own words. Research from outside sources should be used only to support your own original thought, not to replace your thoughts and opinions.

Additionally, when incorporating research, you must always identify all of the content that is not your own. Use careful attribution by either quoting, paraphrasing, or summarizing the work with a corresponding in-text citation and reference in the required [formatting style](#).

Great resources on [research](#) and [academic writing](#) can be found in the [UAGC Writing Center](#). You may also find the [24/7 Live Tutoring](#) and [Paper Review](#) services beneficial as you develop your writing skills.

Common Questions and Answers

Q: Why do I receive an error message saying my session has expired and I need to log in again?

A: The system may time out and log you out, giving this error page. Log out of all systems and close all browser windows. After a minute or two, reopen your browser, log in to Canvas, access Waypoint, then Turnitin. If the problem persists, clear the cache and cookies on your browser and restart your computer.

Q: Can I make adjustments to the Turnitin report?

A: Yes, faculty have the ability to [refine the report](#) to exclude matches, exclude quotes/bibliography, or exclude a full source. You can also include these after they have been excluded, so any changes made can be reverted to the original report. We recommend that faculty always exclude quotes and bibliography as those items would not be considered plagiarized material.

Q: The Turnitin report contains a 74% match to a Bridgepoint Education submission. What does this mean?

A: A significant match to a previous student submission to Bridgepoint Education may mean a number of things. First, it may mean that the student is reusing previously submitted academic work. A Bridgepoint Education match can also mean that students are using the same false tutoring resource and submitting the same work. Bridgepoint Education matches may also indicate collusion with other students. For these reasons, it is especially important to view the full source of the matching paper.

Please note that this is not an exhaustive list of reasons for Bridgepoint Education matches. Some matches are assignment template information, textbook quotes, or even website information that many students have submitted. We encourage faculty to thoroughly review the results of a Turnitin report to determine what type of plagiarism exists and communicate the concerns fully with the student in assignment feedback and email.

Q: The Turnitin Report indicates that the student included a lot of information from the assignment directions and/or case study. Is this plagiarism?

A: No. The Academic Integrity department feels that students should not be cited for academic integrity violations for including information provided to them to complete an assignment. However, this is a writing issue and should be addressed by the faculty member and supported by referral to the [UAGC Writing Center](#).

Q: When comparing the Turnitin report and the student's assignment, I see that Turnitin flagged matches where the student attempted to cite a direct quote but missed a required element such as a quotation mark, in-text citation, or used an apostrophe instead of a quotation mark.

A: Turnitin uses algorithms and other tools to create a similarity report. If a student's formatting doesn't follow the required format strictly, the report may indicate a similarity where a student attempted to cite correctly. Use this as an opportunity to teach the proper formatting style to your student, using the Writing Center's resources for [APA/MLA/Chicago-style formatting](#).

Q: How can I verify the matches indicated in the Turnitin Report? What can I do to document the specific issues in the student's assignment?

A: The Academic Integrity department suggests downloading the original assignment submission and using the Turnitin Report as a guide to look up the matches. For example, if the match appears to replicate textbook information, open the course textbook, search for specific words or phrases, and search for the original text. You can then highlight the matching text in the original submission, insert a comment re: where the content derived from and provide an example of how a proper citation would appear, and take a screenshot of the match in the textbook and insert it after the highlighted material in the assignment. The Academic Integrity team confirms and documents plagiarism in the same manner.

Q: What if the source link does not work?

A: Sometimes this occurs when the webpage has changed or been removed. You can copy the text and search for it in quotation marks within any search engine to try and find the matching information.

Q: After reviewing the Turnitin report and the student's submission, it is not clear whether or not plagiarism exists. What now?

A: For additional support, please reach out to your course lead, faculty support, or email academicintegrity@uagc.edu. We are happy to help guide you and interpret the results of the Turnitin report.

Q: It is clear that plagiarism exists on this student's assignment. How do I proceed in referring a student to the University for violating the Academic Integrity policy?

A: Please visit the [Academic Integrity site](#) and review the Incident Report Of Academic Dishonesty (IROAD) form and IROAD examples for guidance on referring students for an academic integrity citation. If a teachable moment has already been offered to the student within the course, submit an IROAD to IROAD@uagc.edu.

Q: My question isn't answered here – where can I find more support regarding the Turnitin Report?

A: Turnitin's website has a wealth of resources. Click [here](#) for more information about the similarity report. You can also utilize the information on the [Academic Integrity](#) page on the Faculty Affairs website.